

Pol2 – Health and Safety Policy Statement



Statement of Health and Safety Policy

- 1.1 The Proprietor of Olive Secondary School recognises and accepts his responsibilities both under civil and criminal law. As a responsible employer and/or persons in control of premises, the requirement to provide a safe and healthy working environment for all employees is acknowledged and appreciated.
- 1.2 The school is committed to ensuring that risk assessments are undertaken, control measures implemented and systems constantly monitored and reviewed in compliance with the Health and Safety at Work Act. The Proprietor of Olive Secondary School will ensure so far as is reasonably practicable that:
 - 1.2.1 The premises are maintained in a safe condition.
 - 1.2.2 Safe access to and egress from the premises is maintained.
 - 1.2.3 All equipment is safe to use.
 - 1.2.4 Appropriate safe systems of work exist and are maintained.
 - 1.2.5 Sufficient information, instruction, training and supervision is available and provided.
 - 1.2.6 Arrangements exist for the safe use, handling and storage of articles and substances at work.
 - 1.2.7 A healthy working environment is maintained including adequate welfare facilities.
- 1.3 In addition to the above commitment, the Proprietor also recognises his obligations to non-employees. Where it is reasonably foreseeable that trainees (e.g. PGCE placements), members of the public (e.g. parents or other visitors), contractors, etc., are or may be affected by the school activities being carried on within the school boundary or otherwise, the Proprietor will make the necessary information, instruction, training and supervision available to ensure the safety of those affected. As an educational institution that must set standards by example for its pupils, this commitment is seen as especially important.
- 1.4 For the policy to be effectively implemented the school must have the full co-operation of employees, trainees and others who use the premises. Employees are reminded of their own duties:
 - 1.4.1 To take care of their own safety and that of others and;

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- 1.4.2 To co-operate with the Proprietor so that they may carry out their own responsibilities successfully.
- 1.5 All relevant Regulations, Codes of Practice and Standards will be complied with as necessary.
- 1.6 Consultation with employee representatives (whether internal or external) will be held as and when appropriate on all matters affecting the health and/or safety of employees concerned, including full time staff, part time staff, staff on initial probation, PGCE placements, etc.
- 1.7 A copy of this statement has been made available to every member of staff. Copies are also posted on staff notice board. This policy statement will be revised as and when necessary at least on an annual basis.